



SCRUTINY BOARD (SAFER AND STRONGER COMMUNITIES)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Monday, 16th February, 2015 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

B Anderson (Chair)	-	Adel and Wharfedale;
J Bentley	-	Weetwood;
A Blackburn	-	Farnley and Wortley;
J Dunn	-	Ardsley and Robin Hood;
R Grahame	-	Burmantofts and Richmond Hill;
M Harland	-	Kippax and Methley;
P Harrand	-	Alwoodley;
J Jarosz	-	Pudsey;
K Ritchie	-	Bramley and Stanningley;
M Robinson	-	Harewood;
B Urry	-	Roundhay;
N Walshaw	-	Headingley;

Please note: Certain or all items on this agenda may be recorded

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p>MINUTES - 8 DECEMBER 2014</p> <p>To confirm as a correct record, the minutes of the meeting held on 8 December 2014.</p>	1 - 6
7			<p>TACKLING DOMESTIC VIOLENCE AND ABUSE - TRACKING OF SCRUTINY RECOMMENDATIONS</p> <p>To receive a report from the Head of Scrutiny and Member Development outlining progress made in responding to the recommendations arising from the Scrutiny inquiry aimed at tackling domestic violence and abuse.</p>	7 - 48
8			<p>MIGRATION UPDATE</p> <p>To receive a report from the Head of Scrutiny and Member Development presenting an update on the current situation regarding migration in Leeds.</p>	49 - 50

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>WORK SCHEDULE</p> <p>To consider the Scrutiny Board's work schedule for the 2014/15 municipal year.</p>	51 - 70
10			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 16 March 2015 at 10.00am in the Civic Hall, Leeds</p> <p>(Pre-meeting for Board Members at 9.30am)</p> <p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

SCRUTINY BOARD (SAFER AND STRONGER COMMUNITIES)

MONDAY, 8TH DECEMBER, 2014

PRESENT: Councillor B Anderson in the Chair

Councillors J Bentley, A Blackburn, J Dunn,
R Grahame, M Harland, P Harrand,
J Jarosz, K Ritchie, M Robinson, B Urry
and N Walshaw

49 Late Items

There were no late items.

50 Declarations of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

51 Apologies for Absence and Notification of Substitutes

There were no apologies for absence.

52 Minutes - 10 November 2014

RESOLVED – That the minutes of the meeting held on 10th November 2014 be confirmed as a correct record.

53 Strengthening the Council's relationship with Parish and Town Councils - Tracking of Scrutiny recommendations

The report of the Head of Scrutiny and Member Development set out the progress made in responding to the recommendations arising from the earlier Scrutiny review on strengthening the Council's relationship with local Parish and Town Councils.

The following were in attendance for this item:

Councillor Gruen, Executive Member for Neighbourhoods, Planning and Personnel

Chris Pilkington, Deputy Chief Officer of the Yorkshire Local Councils Associations

Kathy Kudelnitzky, Chief Officer Communities

Rory Barke, Area Leader (Corporate)

Anne McMaster, Executive Officer, Citizens and Communities

David Feeney, Head of Planning and Economic Policy

In consideration of the report, the following issues were discussed by the Board:

- National Local Council Award Scheme – it was highlighted that this new national Scheme is to replace the Quality Parish Scheme and is scheduled to be re-launched in January 2015. The Deputy Chief Officer of the Yorkshire Local Councils Associations gave a brief overview of the new Scheme and explained that it is yet to be determined how this Scheme will be administered locally.
- Engaging with Community Committees – the Board reinforced the importance of Community Committees actively engaging with their respective Parish and Town Councils on local issues and also ensuring that meeting agendas are disseminated to local Clerks.
- Indicative costs of Parish Elections in May 2015 – Members identified the need for indicative costs associated with the 2015 Parish Elections to be communicated to the parishes in the near future.
- Community Infrastructure Levy (CIL) – linked to the Planning Charter with local Parish and Town Councils, it was noted that the current Charter already makes reference to the introduction of CIL from April 2015 and that this Charter will continue to be reviewed annually.

RESOLVED –

- (a) That the report be noted.
- (b) As recommendation 2 is closely linked to the re-launch of the National Local Council Award Scheme, the Board agreed to continue monitoring this in the New Year.
- (c) The Board agreed that, with the exception of recommendation 2, the remaining recommendations had now been achieved.

(Councillor M Robinson arrived at 10.25 am during consideration of this item)

54 Quarterly Performance Report

The report of the Director of Environment and Housing and Assistant Chief Executive (Citizens and Communities) provided a performance update on both the Safer and Stronger elements of the Board's remit. However, as requested by the Board, there was a more detailed focus on the 'Stronger' elements as part of this update.

The following were in attendance for this item:

Councillor Gruen, Executive Member for Neighbourhoods, Planning and Personnel

Kathy Kudelnitzky, Chief Officer Communities

Rory Barke, Area Leader (Corporate)

Anne McMaster, Executive Officer, Citizens and Communities

Neil Evans, Director of Environment and Housing

Richard Ellis, Head of Finance (Supporting Environment & Housing)

Charles Oxtoby, Head of Finance (Strategy and Resources)

To accommodate officer attendance, the Chair requested that the Board considers those areas linked to the Citizens and Communities directorate and the Communities Board in the first instance. In doing so, the Chair also requested that any questions relating to the financial health of this directorate (linked to the next agenda item) be addressed during this session too.

As such, the following issues relating to the Citizens and Communities directorate and the Communities Board were discussed by the Board:

- Communities Board – Members received an overview of the locality and citywide projects being developed by the Communities Board which are due to commence in January 2015.
- Partnership working – linked to the project work of the Communities Board, Members reiterated the importance of working closely with partners to improve coordination and maximise resource.
- Measures of success – whilst acknowledging the complexity of many of the issues being addressed by the Communities Board, Members emphasised the need for the Communities Board to establish clear outcomes and measures of success linked to its project work.
- Poverty Truth Challenge – Members noted the 3 work strands linked to the Poverty Truth Challenge and particularly welcomed the work strand around stigma and the perception of poverty.
- Community Centres – Members discussed the budget savings target of £110k linked to Community Centres and reiterated the importance of Elected Members being engaged as part of the rationalisation of existing centres and efficiencies in Facilities Management charges.

The Board moved onto the performance areas linked to the Environment and Housing directorate and the following issues were discussed:

- Street cleanliness – Members discussed the criteria used in measuring street cleanliness and a suggestion was made for other forms of local intelligence gathering, such as Estate walkabouts, to also be taken into consideration, particularly in any hotspot estates.
- Police Community Support Officers – reference was made to the new national powers given to PCSOs and how these are being applied locally. It was noted that this issue was being picked up as part of the Board's ongoing inquiry linked to the role of PCSOs and integrated partnership working.
- Brown bin collection service – Members discussed alternative forms of communication for notifying residents about their brown bin collection service and noted the saving made by not issuing household letters.

RESOLVED – That the report be noted.

(Councillor J Jarosz left the meeting at 11.00 am during consideration of this item)

55 Financial Health Monitoring 2014/15

The report of the Head of Scrutiny and Member Development presented the current financial health of the Environment and Housing and Citizens and Communities directorates in line with the Board's portfolio.

The following were in attendance for this item:

Councillor Gruen, Executive Member for Neighbourhoods, Planning and Personnel

Neil Evans, Director of Environment and Housing

Richard Ellis, Head of Finance (Supporting Environment & Housing)

Acknowledging that the Board had discussed the financial issues linked to the Citizens and Communities directorate as part of the previous agenda item, particular focus was now given to the Environment and Housing directorate.

As such, the following issues were discussed by the Board:

- Agency and overtime costs – Members discussed the use of agency staff and managing overtime costs within the Environment and Housing directorate but also noted that this was being addressed corporately. Linked to this, Members were pleased to note that sickness levels relating to the refuse collection service continue to improve.
- Car parking – Members noted that parking income was projected to be £546k higher than the budget.
- Alternate Weekly Collections – Members discussed the roll out of AWC and noted that a pressure of around £400k was currently being estimated based on the slippage of Phase 3 into two separate phases to help manage the roll out more effectively. It was also noted that overall waste volumes city wide were higher than budgeted.

The Chair reminded the Board that a working group meeting is to be held on Wednesday 7th January 2015 when Board Members will also have the opportunity to consider and comment on the initial 2015/16 budget proposals relevant to the Board's portfolio.

RESOLVED – That the report be noted.

56 Work Schedule

The report of the Head of Scrutiny and Member Development presented the Board's current work schedule. The minutes of the Executive Board meeting held on 19th November 2014 were also appended to this report for Members' information.

RESOLVED – That the Board's work schedule and the Executive Board minutes be noted.

57 Date and Time of Next Meeting

Wednesday 28th January 2015 at 9.30 am. (Pre-meeting for all Board Members at 9.00 am)

(The meeting concluded at 12.05 pm)

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Report of the Head of Scrutiny and Member Development

Report to Scrutiny Board (Safer and Stronger Communities)

Date: 16 February 2015

Subject: Tackling Domestic Violence and Abuse – Tracking of Scrutiny recommendations

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1.0 Purpose of this report

1.1 This report sets out the progress made in responding to the recommendations arising from the Scrutiny inquiry aimed at tackling domestic violence and abuse.

2.0 Background information

2.1 Last year, the Safer and Stronger Communities Scrutiny Board conducted an in-depth inquiry into tackling domestic violence and abuse, with a particular focus on improving the early detection and referral of victims and perpetrators of domestic violence and abuse.

2.2 In acknowledging the complexity and cross-cutting nature of this area of work, the Children and Families Scrutiny Board and the Health and Wellbeing and Adult Social Care Scrutiny Board were also invited to nominate a representative to assist in undertaking this inquiry.

2.3 The inquiry concluded in March 2014 and a report setting out the Scrutiny Board's findings and recommendations was published on 9th June 2014.

3.0 Main issues

3.1 The Scrutiny recommendation tracking system allows the Scrutiny Board to consider the position status of its recommendations in terms of their on-going relevance and the progress made in implementing the recommendations based on a standard set of criteria. The Board will then be able to take further action as appropriate.

3.2 This standard set of criteria is presented in the form of a flow chart at Appendix 1. The questions in the flow chart should help to decide whether a recommendation has been completed, and if not whether further action is required. Details of progress against each recommendation are set out within the table at Appendix 2.

4.0 Recommendations

4.1 Members are asked to:

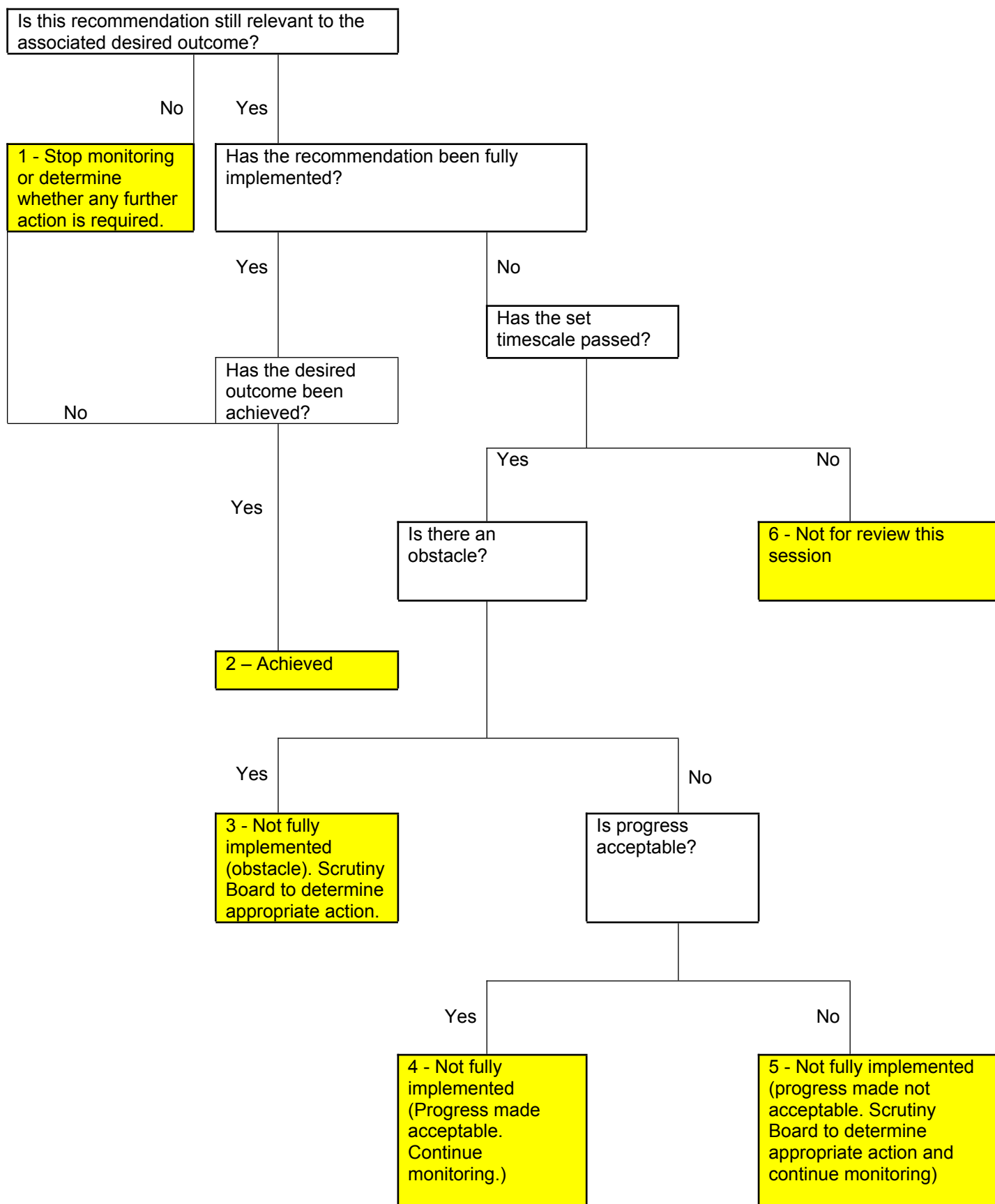
- Agree those recommendations which no longer require monitoring;
- Identify any recommendations where progress is unsatisfactory and determine the action the Board wishes to take as a result.

5.0 Background documents¹

5.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Recommendation tracking flowchart and classifications:
Questions to be considered by Scrutiny Boards



Position Status Categories

- 1 - Stop monitoring or determine whether any further action is required
- 2 - Achieved
- 3 - Not fully implemented (Obstacle)
- 4 - Not fully implemented (Progress made acceptable. Continue monitoring)
- 5 - Not fully implemented (Progress made not acceptable. Continue monitoring)
- 6 - Not for review this session

Desired Outcome – That there is an inclusive multi-sector partnership approach in driving forward a citywide Domestic Violence and Abuse Strategy and Action Plan including Performance Management.

Recommendation 1

That the Chair of the Leeds Domestic Violence Strategy Group:

- (i) Liaises with the Leeds Clinical Commissioning Groups to identify a commissioning representative(s) to join the Leeds Domestic Violence Strategy Group.
- (ii) Reviews the membership of the Leeds Domestic Violence Strategy Group, reflecting on recommendation 2 of the NICE public health guidance published in February 2014, to ensure it is relevant and inclusive.
- (iii) Liaises with the Chair of the Leeds Children's Trust Board to consider appropriate membership of the Leeds Domestic Violence Strategy Group in reflecting support to children and families.

Formal response:

- 1) The CCGs have agreed that a clinical lead (GP) will represent all three organisations at the strategy group. This is most likely to be Dr Yen Anderson but will be confirmed by 1 September.
- 2) The membership of the Leeds Domestic Violence Strategy Group reflects the majority of the services detailed in recommendation 2 of the NICE guidance. A review of membership will be undertaken by October 2014 and relevant services / organisations approached for representation in line with the NICE guidance recommendation.
- 3) Children's Social Work, Children's Targeted Services, Youth Offending and the Children's Safeguarding Board are currently represented on the Leeds Domestic Violence Strategy Group. The Chair of the group will liaise with the Chair of the Leeds Children's Trust Board to ensure that membership is appropriately reflects support to children and families.

Additional response from the Director of Children's Services:

The Director of Children's services will ensure that there is appropriate officer attendance from Children's Services on the Leeds Domestic Violence Strategy Group.
The Chair of the Leeds Domestic Violence Strategy Group and Chair of the Leeds Children's Trust Board will meet to review membership of the Leeds Domestic Violence Strategy Group to ensure that it reflects the needs of children and families.

Current position:

- 1) Dr. Yen Anderson has been confirmed as a member of the Strategy Group
- 2) The Domestic Violence Strategy group follows NICE guidelines. We now have invited a schools rep to ensure we have representation from all suggested groups.
- 3) LSCB is currently represented on the strategy group through the attendance of the LSCB manager, however in recognition of the importance of DV in relation to safeguarding children the independent Chair will also attend future meetings.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – There are clear linkages made between the Leeds Domestic Violence and Abuse Strategy and Action Plan and other relevant citywide strategies and action plans.

Recommendation 2

That the Chair of the Leeds Domestic Violence Strategy Group takes a lead on working with the Chairs of the local Strategic Partnerships to identify where linkages between the Domestic Violence and Abuse Strategy and Action Plan and other relevant citywide strategies and action plans need to be established or strengthened.

Formal response:

The Chair of the Leeds Domestic Violence Strategy Group will liaise with the Chairs of the five Strategic Partnership Boards on an on-going basis ensure that domestic violence is reflected in relevant citywide strategies and action plans and to arrange for items relating to delivery of the Domestic Violence and Abuse Strategy and Action Plan to be presented to these Boards as appropriate.

Current position:

The Chair of the Leeds Domestic Violence Strategy Group is a member of the Children’s Trust Board, Safer Leeds Executive, Adult Safeguarding Board and is due to present to the Health and Wellbeing Board.

Work is ongoing to develop relationships with:

- Housing and Regeneration Board
- Sustainable Economy and Culture Board

Domestic Violence and Abuse has been identified as a breakthrough project for the Council, and an Outcomes Based Accountability event will take place in March. This event will provide a formal route through which a wide range of internal and external partners will be engaged to reinforce the need for a Citywide approach to tackling Domestic Violence and Abuse.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That victims of domestic violence and abuse feel confident in accessing support and advice through the Leeds Domestic Violence 24 telephone helpline.

Recommendation 3

That the Chair of the Leeds Domestic Violence Strategy Group leads on working with the Leeds Domestic Violence Service in actively promoting the Leeds Domestic Violence 24 telephone helpline and making it more explicit that victims can also use this helpline anonymously.

Formal response:

- 1) As part of the Leeds Domestic Violence Programme, a public awareness campaign will be delivered to raise awareness of both the Leeds Domestic Violence 24 hour telephone helpline and the Leeds domestic violence and abuse website which is under development. The publicity campaign is currently in the design phase and service users and practitioners will be consulted on the development of the materials.
- 2) A multi-agency review will be undertaken of commissioned domestic violence services which will include an evaluation of the 24 hour phone line to understand capacity and effectiveness. The review is timetabled for 2014/15 and will be concluded by the autumn of 2015.

Current position:

- 1) Leeds Domestic Violence Strategy Group has led on developing a phased approach to raising the awareness of domestic violence & abuse and available services. The logo and branding for the domestic violence & abuse campaign has been finalised. Marketing materials, DVD, and a website are in the latter stages of development. Phase one of the work is 'a call to action' with all materials promoting and directing people to the helpline and website for information and signposting for support. This will be in place in March 2015.
- 2) Some insight work is underway which includes capacity and effectiveness of the 24hour helpline this will support further phases of the campaign work and also support the commissioning review.
- 3) The multi-agency review of DV services (including helpline services) has commenced and is due to conclude in September 2015. See update provided against recommendation 5.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That a virtual one stop facility is established to provide a comprehensive overview of the provision available in tackling domestic violence and abuse in Leeds and the appropriate referral pathways targeted at both victims and perpetrators of domestic violence and abuse.

Recommendation 4

That the Chair of the Leeds Domestic Violence Strategy Group progresses immediately with the development of a virtual one stop facility dedicated to tackling domestic violence and abuse and ensures that it is targeted at both victims and perpetrators and also acts as an effective tool for practitioners to use in terms of improving their understanding of existing provisions and the appropriate referral pathways.

Formal response:

The virtual one stop facility is currently under development and is scheduled to go live in October 2014. A number of practitioners have contributed to the content of the website and both the content and branding will be subject to consultation with service users, practitioners and the public. The website will be targeted at victims and survivors, perpetrators, practitioners, children and young people and the public.

Current position:

- 1) Following extensive input from service users and practitioners the branding and website content are complete. A DVD has been developed featuring facts and statistics alongside the stories of victims. The new website and DVD will go live in March 2015 to support an Employers Conference taking place in the same month.
- 2) Work is taking place to support further phases of a social marketing & social media campaign which will support the website to become an effective resource for a broad range of users

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That the additional barriers facing BME communities are recognised and factored into the commissioning framework for the provision of domestic violence and abuse services in Leeds.

Recommendation 5

That the Chair of the Leeds Domestic Violence Strategy Group ensures that the following service issues are factored into existing and future commissioning frameworks for the provision of domestic violence and abuse services in Leeds:

- Enabling easier access to an accredited interpreter service, appropriately trained in relation to honour based abuse
- Provision of local specialist services for BME communities
- Provision of outreach services within particular vulnerable communities
- Enabling easy access to specialist advice services surrounding immigration status

Formal response:

- 1) A multi-agency review will be undertaken of commissioned domestic violence services during 2014/15 which will include an appraisal of how best to provide accessible and specialist services to BME communities and vulnerable communities. The review will ensure that appropriate and good quality responses to BME and vulnerable service users are factored into future commissioning frameworks.
- 2) Work is currently being undertaken to make variations to the specifications for LCC commissioned services. Access issues for BME and vulnerable service users are being considered.
- 3) The Domestic Violence Team is currently working with Corporate Communications to investigate different translation software options for the website.

Current position:

- 1) A domestic violence sub-category plan published in October 2014 sets out the current commissioning arrangements, including the capacity of existing services and where there are gaps in provision.
- 2) A domestic violence sector review project team has been formed to oversee a review of services for victims and perpetrators. This project team will use the findings of the sub-category plan to oversee a process of stakeholder and service user consultation which will inform the development of service models and specifications for domestic violence services in the city. The scope of this review will consider the accessibility of services to BME groups
- 3) The commissioning review will be overseen by the Domestic Violence Programme Board. It will seek to deliver the objectives of the breakthrough project and will make specific reference to the opportunities created by the formation of the Leeds Safeguarding Partnership.
- 4) One off spend has taken place this quarter to begin work to develop support for BME community in North Leeds and give snapshot insight of how to work with this vulnerable group of women.
- 5) In addition the Public Health Early Intervention/Prevention Contract has been varied from April 15 to ensure that the development of work with specific BME communities in the North of Leeds develops and continues from insight.
- 6) The new DV&A website will be available in over 50 languages when it goes live in March.
- 7) Work is underway to establish a reference group of community leaders with whom proposals for DV services can be discussed and tested. It is hoped this group will

also champion the DV agenda.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That actions arising from the governments ‘A Call to End Violence against Women and Girls’ Action Plan 2014 are maximised locally to help reduce the acceptance of honour based crimes.

Recommendation 6

That the Chair of the Leeds Domestic Violence Strategy Group ensures that planned actions set out in the government’s ‘A Call to End Violence against Women and Girls’ Action Plan 2014 are closely monitored and utilised at a local level aimed at reducing the acceptance of honour based crimes.

Formal response:

- 1) The government’s ‘A Call to End Violence against Women and Girls’ Action Plan 2014m is not currently monitored and formally utilised at a local level.
- 2) The issue of honour based crimes is currently addressed through practitioner training delivered by the Domestic Violence Team
- 3) Responding to vulnerable groups, including honour based violence, FGM and forced marriage, is a requirement within the Domestic Violence Quality Mark training and this will continue to be the case
- 4) There are other responses across the council, for example, victims of forced marriage accessing the one stop shop in Harehills
- 5) The Domestic Violence Team has links with Karma Nirvana, an organisation that supports victims of honour crimes and forced marriages

Current position:

- 1) The LSCB, LSAB and Safer Leeds recognise the importance of working together on this agenda, to address a number of issues relating to violence against women and girls. This includes child sexual exploitation, human trafficking, female genital mutilation and ‘missing from home’. There are on-going discussions with the Prevent Co-ordinator to build on some of the networks and relationships he has established with BME groups and within BME communities to flag up and address these issues.
- 2) The Domestic violence Team have been in discussion with BME organisations such as Hamara Healthy Living Centre to explore how we raise awareness on issues such as domestic violence, FGM and honour based violence.
- 3) The LSCB CSE & Missing sub group has identified FGM as being an issue linked to CSE and has included consideration of how the partnership should respond as part of its new Strategy (2015-17). The action plan is being developed and will be in place by April 2015.
- 4) We are continuing to work with The Black Health Initiative on community development to identify peer role models/mentors to help tackle this issue

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That there is sufficient capacity within the Leeds Domestic Violence Team to deliver domestic violence training and assist services across a wide range of sectors to attain the Safer Leeds Domestic Violence Quality Mark.

Recommendation 7

That the Chief Officer of Community Safety leads on working with the Leeds Domestic Violence Team to identify the capacity needs of the team in delivering effective training to assist services across a wide range of sectors to attain the Safer Leeds Domestic Violence Quality Mark.

Formal response:

- 1) The Domestic Violence Team (DVT) is largely responsible for delivering DV training and the DV Quality Mark. The structure and capacity of the DVT within Safer Leeds is currently under review as part of a wider review and re-structure of the Domestic Homicide Review process. As such, the capacity is likely to be enhanced and a clear focus for the team is the capability to deliver the Quality Mark.
- 2) As part of the current DHR review and with a desire to want to ensure that lessons learned are incorporated in daily business, there is a greater focus on the quality mark and our ability to ensure that as wide a market as possible is reached. It is clear that the status and credibility of achieving the quality mark is now part of the factors driving the review of the DVT.
- 3) In October 2014 the City is due to deliver its first DV themed Conference. Part of the theme of this Conference will be the highlighting of the quality mark and the role of it within Organisations. This driver is being led and delivered by the DVT and hence capacity needs to be able to meet demand.
- 4) There is currently being developed in Leeds some good practice from other Local Authorities and Forces. The new model is very much a broad framework for delivering DV services across the City and the role of the DVT is critical to it. As part of this holistic approach to delivering DV services, the current DVT capacity is being enhanced by seconded staff so that a model for the team can be developed to ensure it is fit for purpose in the new Leeds District model.

Current position:

A formal re-structure of the Safer Leeds Domestic Violence Team (DVT) is being undertaken with a view to increasing capacity and seniority. The new structure, once finalised, will assist the DVT to respond to the following key areas of demand:

- 1) The Safer Leeds Domestic Violence Team (DVT) is responsible for delivering DV training and the DV Quality Mark. The structure and capacity of the DVT is currently under review as part of a wider review and re-structure of the Safer Leeds. As such, the capacity is likely to be enhanced in order that the team is the capability to respond to the training demand and deliver the Quality Mark. A report has been submitted by the DV Team to Safer Leeds Senior Management Team who are currently considering the recommendations for addressing current training demand. In addition, a meeting with third sector organisations that have recently begun delivering domestic violence training has been organised in order to ensure training is well co-ordinated across the city.
- 2) A review of the DHR process has been undertaken and refined. Further work on the lessons learned process is underway.

3) A conference on domestic violence is being organised for March 2015. Part of the theme of this conference will be the promotion of the Leeds Domestic Violence Quality Mark to the private sector.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That the Safer Leeds Domestic Violence Quality Mark is being actively promoted across the health and social care sector in Leeds.

Recommendation 8

That the Chair of the Leeds Domestic Violence Strategy Group leads on encouraging greater take-up of domestic violence training linked to the Safer Leeds Domestic Violence Quality Mark by making clear associations with the training recommendations set out in the NICE public health guidance document published in February 2014.

Formal response:

- 1) The content and model of delivery for the Safer Leeds Domestic Violence Quality Mark is currently being reviewed to ensure that there is capacity to respond to a greater take up of the training. The review will also consider the best way to promote and potentially prioritise organisations to be assessed against the quality mark.
- 2) Quality marks are in development for the private sector, for children's clusters and GPs to respond to the specific needs of businesses, GPs, schools and other agencies that work with, and support, families and children.
- 3) A Leeds domestic violence conference is scheduled for October / November 2014 where the Safer Leeds Domestic Violence Quality Mark will be promoted to a range of organisations across the city
- 4) The Quality Mark will also be advertised on the practitioner pages of the virtual one stop facility

Current position:

- 1) The Safer Leeds Domestic Violence Team (DVT) has worked with Public Health to assess our DV training against the NICE Guidance training recommendations. Public Health are scoping the possibility of creating online Level 1 basic awareness training to initially be available to LCC to promote awareness and encourage early intervention. We are looking to see if this can be made mandatory training and scope to broaden to wider health colleagues.
- 2) A Quality Mark has been developed to further support the children's clusters to respond to DV. The DVT are working with Targeting Services Leads and Cluster Heads to target clusters and roll out the Quality Mark across the city.
- 3) The DVT is currently liaising with the CCG Safeguarding Team to explore the possibility of a Quality Mark for GP practices. This will be cross referenced with key recommendations coming out of DHRs and NICE Guidance.
- 4) Early Start Services (Co-location of Children's Centre Staff and Health Visitors) have been quality assured and will be reviewed in the next 6 months.
- 5) A quality mark for the private sector has been developed and will be launched at a DV conference in March 2015.
- 6) The Quality Mark will also be advertised on the practitioner pages of the website facility which will be launched in March 2015.
- 7) A wide range of statutory and third sector organisations have attained the quality mark.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That GPs are given the knowledge and capacity to identify domestic violence and abuse and support patients at the point of disclosure to act immediately in seeking advice and support.

Recommendation 9

That the Chair of the Leeds Domestic Violence Strategy Group and the local Clinical Commissioning Groups:

- I. Work closely with the Leeds Domestic Violence Team in taking forward the recommendation of NICE and delivering integrated training for clinicians and administrative staff in local GP practices
- II. Look at the feasibility of developing an initiative in Leeds based around the Identification and Referral to Improve Safety (IRIS) initiative in Bristol
- III. Work closely with GP practices to promote the need to create safe environments at the point of disclosure of domestic violence and abuse whereby patients are offered more time and a private environment to support them in accessing immediate advice and support rather than rely on them making a self-referral after the appointment.

Formal response:

- 1) Working with the identified clinical lead from the CCGs, the Domestic Violence Team will actively promote the domestic violence materials on the health pathway and map of medicines to GPs.
- 2) The Public Health Post seconded to the Domestic Violence Team will provide targeted training to GPs and briefings to GP safeguarding leads (again working with the clinical lead).
- 3) A bespoke Domestic Violence Quality Mark is in development for GPs.
- 4) The Quality Mark training is being reviewed and will reflect the suggested levels of training in the NICE guidance in the future. This will include creating safe environments at the point of disclosure of domestic violence and abuse.
- 5) The CCGs through the identified clinical lead and working with the Chair of the Domestic Violence Strategy Group will look at the feasibility of the IRIS and report back to the Strategy Group by December 2014.

Current position:

- 1) A GP Quality Assurance tool is in development to set out minimum requirements for practices and will establish a Domestic Violence champion at each practice. Active dialogue is taking place between CCG's Safeguarding team regarding implementation of good practice and implementation of DHR recommendations. Target training for GPs on Domestic Violence is due to take place
- 2) A Public Health DV Health Co-ordinator is contracted within the Domestic Violence Team to deliver against key recommendation with NICE Guidance PH50. An action plan is currently being developed to identify how this work can be delivered with the local health economy in Leeds.
- 3) A specialist Quality Mark for health professionals is part of this action plan so that work is prioritised and targeted from a co-ordinated approach
- 4) The creation of a safe place for disclosure links to this specialist response and

quality mark for GP's and ante natal setting particularly.

- 5) Work is taking place to create a safe environment of disclosure particularly in relation to GP and antenatal settings.
- 6) Leeds maternity strategy is being revised and will be included in the strategy.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That the views of Scrutiny are considered alongside other key stakeholders, including the Trade Unions, in the development of the Council’s Domestic Violence Policy and Guidance document.

Recommendation 10

That the Chief Officer HR ensures that the views of Scrutiny are considered alongside other key stakeholders, including the Trade Unions, in the development of the Council’s Domestic Violence Policy and Guidance document. In summary these include the following:

- Establishing linkages to undertaking stress linked assessments
- Exploring the merits of re-introducing ‘Zero Tolerance Officers’ in association with the principle of having additional link officers for staff to approach.
- Making it explicit that employees do not have to disclose their identity to obtain initial information and advice from the employee assistance provider service.
- Ensuring that the policy signposts perpetrators to support services too.
- Ensuring that the policy makes clear references to the Children’s Safeguarding Policy in terms of when incidents need to be referred to Children’s Social Work Services.

Formal response:

Working closely with Community Safety, the Trade Unions and employee assistance provider to ensure the promotion of confidentiality, support and signposting within the Policy.

Current position:

The final version of the policy has been approved by the Unions. This policy captures the points made in this recommendation and has been passed to the HR Leadership Team for final sign-off. The issue of how training around this policy will be disseminated will be raised with the Cross Council Safeguarding Group

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That information regarding referrals that relate to Council employees is captured effectively through closer linkages between HR, the Duty and Advice Team and Adult Safeguarding.

Recommendation 11

That the Chief Officer HR leads on establishing closer linkages between HR, the Duty and Advice Team and Adult Safeguarding so that information regarding referrals that relate to Council employees can be captured effectively.

Formal response:

Working with the identified groups we are currently ensuring stronger links with Community Safety and the Duty and Advice team to capture the information.

Current position:

The MARAC Strategy Group have agreed that for council and public sector employees who are either victims or perpetrators of domestic violence incidents, any MARAC referrals will be dealt with in closed meetings and details will be recorded appropriately. This has been written into the MARAC Operating Protocol. HR and the Leeds Safeguarding Partnership will work closely on this issue.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That domestic violence training is incorporated into the Managers Challenge Programme.

Recommendation 12

That the Chief Officer HR leads on working with the Leeds Domestic Violence Team to incorporate training around identifying and responding to domestic violence into the Managers Challenge Programme.

Formal response:

Currently working with Community Safety and Leeds Domestic Violence Team to include Domestic violence training in the Managers Challenge Programme.

Current position:

The Safer Leeds Domestic Violence Team is liaising with the Manager Challenge Team to integrate DV into the Manager Challenge Programme. Initial thoughts are that DV could be delivered in the 'Let's Talk' sessions.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome - That the Council's Domestic Violence Policy and Guidance is actively promoted across the wider business community as a good practice model.

Recommendation 13

That the Chair of the Leeds Domestic Violence Strategy Group leads on working closely with the Chief Officer HR and the Chair of the Joint Trade Union Committee to explore opportunities to promote the Council's own Domestic Violence Policy and Guidance document as a good practice model across the wider business community.

Formal response:

The LCC Domestic Violence Policy is in final draft form and consultation is taking place with the Trade Unions. The Domestic Violence Team will promote the Council's Domestic Violence Policy and Guidance as best practice to a range of organisations through the delivery of the Domestic Violence Quality Mark.

Current position:

The Leeds DV Policy has been approved by Unions and is awaiting approval from HR leadership team. LCC approaches will be promoted within the March conference to the business community. At the conference we will also share good practice across public, private and third sector organisations

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That the local referral and assessment process relating to FGM, as set out in the procedures of the Leeds Safeguarding Children Board, is widely promoted across the city.

Recommendation 14

That the Chair of the Leeds Domestic Violence Strategy Group works with the Chair of the Leeds Safeguarding Children Board in maximising opportunities to actively promote the local referral and assessment process relating to FGM.

Formal response:

The Chair of the Domestic Violence Strategy Group, as a member of the Leeds Children's Safeguarding Board, is working with the Chair of the Leeds Safeguarding Children Board to maximise opportunities to actively promote the local referral and assessment process relating to FGM. This will continue to be reviewed and assessed through regular discussion and actions agreed at the Safeguarding Board.

Current position:

- 1) The Domestic violence Team have been in discussions with BME organisations to explore how we raise awareness on issues such as domestic violence, FGM and honour based violence.
- 2) The LSCB CSE & Missing sub group has identified FGM as being an issue linked to CSE and has included consideration of how the partnership should respond as part of its new Strategy (2015-17). The action plan is being developed and will be in place by April 2015.
- 3) A conference organised by the NHS will take place in Leeds shortly which will also raise the profile of this issue and identify good practice.
- 4) See also update provided at recommendation 6

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That by December 2014, information sharing protocols between partner agencies relating to domestic violence and abuse have been reviewed to ensure they are robust and fit for purpose.

Recommendation 15

That the Chair of the Leeds Domestic Violence Strategy Group ensures that a review of existing information sharing protocols between partner agencies relating to domestic violence is completed by December 2014 to ensure they are robust and fit for purpose.

Formal response:

As part of the Domestic Violence Programme, existing information sharing protocols between partner agencies will be reviewed and new arrangements established if required. This work will be undertaken as part of the targeted work being undertaken to further develop the Front Door.

Current position:

- 1) An information sharing agreement (ISA) is being progressed as part of the Leeds Safeguarding Partnership. The first draft of which was reviewed on the 19th of January. These will then be presented to the relevant Information Compliance Officer prior to implementation.
- 2) A SharePoint site is being developed to enable effective sharing of information across all agencies involved in the Leeds Safeguarding Partnership. Protocols governing the access to and appropriate use of this site will be included in the ISA.
- 3) Key parties will meet shortly to agree a way forward regarding information sharing with schools in line with Operation Encompass good practice.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That Leeds responds positively to the recommendations arising from the 2014 HMIC inspection in relation to the effectiveness of the police approach to domestic violence and abuse.

Recommendation 16

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Leeds Divisional Commander to ensure that all of the recommendations arising from the HMIC inspection are being reflected within local policing services.

Formal response:

The Chair of the Leeds Domestic Violence Strategy Group and the Chief Officer Community Safety will work closely with the Leeds Divisional Commander to receive updates on progress with respect to the recommendations arising from the HMIC inspection and ensure the provision of any required partnership support.

Current position:

- 1) Leeds continues to work closely with the force Domestic Violence lead to develop and improve processes against the HMIC recommendations. The work within the Leeds Safeguarding Partnership takes cognisance of this report and again aims to improve the service to victims.
- 2) The Force and Leeds City Council has undertaken a safeguarding review (this includes DV). Demand analysis has been undertaken to ensure the appropriate resource levels are committed to investigating DV. Again the future modelling will take into account recommendations.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That there is a single point of contact to refer all incidents of domestic violence and abuse which provides a holistic multi-agency approach in meeting the needs of the victim and their family.

Recommendation 17

That the Chair of the Leeds Domestic Violence Strategy Group explores the feasibility of establishing a single point of contact, building on the current ‘front door’ arrangements, to refer all incidents of domestic violence and abuse with the aim of providing a holistic multi-agency approach in meeting the needs of the victim and their family. In particular, the victim should receive advocacy and support in accessing safe accommodation and, where necessary, a school place for their children.

Formal response:

The Front Door has been established, co-locating Police, Children’s Social Work and Health Staff to provide immediate assessment, triage and action planning of domestic violence referrals involving children. Adult Safeguarding staff have also been involved in these arrangements. A project is now underway to expand the remit of the scheme to include high risk referrals not involving children and to invite representation from other relevant services and organisations to provide holistic support to the victim and their family. It is anticipated that the new arrangements will be in place by August 2015.

Current position:

Implementation of Leeds Safeguarding Partnership is underway, with co-location on the 4th Floor of Westgate House due to commence in February 2015.

The project will bring together and build on activity currently undertaken by WYP Safeguarding Unit and the Front Door to create an integrated and co-located unit to provide a specialist multi agency response and pro-active interventions to improve the safety of victims of domestic violence and abuse and their children.

This project will contribute to the city’s aim to reduce the prevalence and impact of domestic violence and abuse by:

- Providing a faster and more co-ordinated and consistent response to domestic violence cases through improved quality of services and information sharing between partner agencies.
- Improving planning and management of risk assessment and investigation.
- Improving processes for accessing services and expertise.
- Improving domestic violence and abuse pathways in Leeds ensuring access to more comprehensive and coordinated support.
- Preventing escalation of issues through effective risk assessment, robust decision making and targeted interventions.
- Reducing duplication of assessments and interventions.
- Improving the targeting of offenders

- Improving the use of additional tools such as DVPO's, Claire's Law, tenancy breaches

A range of partners will be involved in these arrangements; either as part of the co-located team or through an agreed "virtual" link. These include West Yorkshire Police, Children's Services, Health, Substance Misuse Services, Leeds Domestic Violence Services, National Probation Service, Community Rehabilitation Company, Education, LCC Housing Services, Adult Social Care and Adult Safeguarding.

An operating framework is being developed which will detail the roles and responsibilities of all agencies that are involved, the information sharing agreements and agreed operational protocols.

Alongside the development of the co-located team work is ongoing to develop pathways and responses to domestic violence and abuse from prevention, responding to incidents through to recovery and aftercare. These pathways will include responses to victims, perpetrators, children and families. This will enable to develop a co-ordinated and whole system response in the city.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That Domestic Violence Protection Notices (DVPN) and Domestic Violence Protection Orders (DVPOs) are utilised and monitored effectively within Leeds.

Recommendation 18

That the Chair of the Leeds Domestic Violence Strategy Group works with the Leeds Divisional Commander to monitor the effective use of Domestic Violence Protection Notices (DVPN) and Domestic Violence Protection Orders (DVPOs) in Leeds.

Formal response:

The Chair of the Leeds Domestic Violence Strategy Group and the Chief Officer Community Safety will work with the Leeds Divisional Commander to monitor the use of DVPOs in Leeds. The effectiveness will be reported to the Strategy Group and to the Safer Leeds Executive.

Current position:

- 1) Evidential review officers review each case and consider applicability of DVPNs. The approach is used selectively around 20 have been used as at December 2014 with some breeches and resulting prison sentences. A review of the approach is due to take place in February 2015 and has been identified for discussion at DV Strategy Group in April.
- 2) Leeds continues to use DVPO where appropriate. It is hoped that further staff will be trained in the future to apply for DVPO and prepare cases. Awareness has been provided and recently refreshed locally as part of district training programmes. The Leeds Domestic Violence lead monitors numbers of DVPOs.
- 3) As outlined in recommendation point 16 the safeguarding review is proposing a dedicated Domestic Violence team who will become more experienced and provide a consistent approach to DV including DVPO.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That vital skills and expertise built up within the third sector in terms of tackling domestic violence and abuse is being effectively harnessed.

Recommendation 19

That the Chair of the Leeds Domestic Violence Strategy Group leads on exploring how the Council and other commissioners of services can assist in ensuring that vital skills and expertise built up within the third sector in tackling domestic violence and abuse is effectively harnessed.

Formal response:

- 1) The Domestic Violence Forum is a sub-group of the Domestic Violence Strategy Group which comprises of third sector members. The group provides an opportunity for networking and raising practice issues. The forum is often utilised by the Domestic Violence Team to consult on service reviews or new initiatives e.g. the group will be consulted on the development of the virtual one stop facility
- 2) Additionally the third sector is represented at the Leeds Domestic Violence Strategy Group as key partners.
- 3) The Third sector will continue to be involved in the evaluation of services such as Caring Dads and will be heavily involved in the review of commissioned domestic violence services.

Current position:

In addition to the points above, third sector providers are actively engaged in the delivery of the March conference, and have also participated constructively in a workshop to improve consistency of user satisfaction survey data.

The review of commissioned services is due to be concluded in September 2015 – see update provided against recommendation 5. This review will be coproduced with input from the Third Sector.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – There is greater consistency and quality assurance across all schools in tackling domestic violence and abuse through effective cluster partnership working.

Recommendation 20

That the Chair of the Leeds Domestic Violence Strategy Group leads on working with the Director of Children’s Services, the Chair of the Leeds Children’s Trust Board and the Leeds Domestic Violence Team in developing a customised domestic violence charter mark that is based around a set of minimum standards for cluster partnerships to aspire to.

Formal response:

A Domestic Violence Quality Mark is currently being piloted for cluster partnerships. The cluster based work involves delivering sessions to practitioners in children and young people’s services and schools to promote and support the use of resources to address domestic violence. This includes looking at useful interventions for those children and young people affected by domestic violence as well as looking at preventative work around conflict resolution, respect, equality and sexual consent. Restorative practice is one of the models promoted as part of a menu of options to foster healthy relationships.

Additional response from the Director of Children’s Services:

The Director of Children’s services will review the existing plans in clusters around domestic violence identifying work done and any areas for further development. A draft charter mark is currently being finalised. This will be developed further with a number of clusters in the Autumn and roll out to further Clusters later in the financial year. A number of Clusters have been identified to be included in the first phase of Cluster training and development, the final decision will be made by the end of September. The DV team will have increased capacity from the beginning of September with staff seconded from YOS to lead on this area of activity.

Current position:

The Domestic Violence Quality Mark for Clusters has been developed – level one is being piloted with 9 target Clusters (Armley, Chess and Networks, BCM, Jess, Morley/Tingley Ardsley, Bramley, Pudsey, Inner East and Seacroft Manston). They will all have received the core training by the end of March and will all have received the level 1 Quality Mark by April 2015. An evaluation process has been developed to monitor the impact of training through follow up sessions with staff who have received training.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That clear associations are made between tackling domestic violence and abuse and the significant impacts this can have on achieving the 3 main obsessions as set out within the Children and Young People’s Plan.

Recommendation 21

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Chair of the Leeds Children’s Trust Board to make clear within the Children and Young People’s Plan how tackling domestic violence and abuse can have significant impacts on achieving the 3 main obsessions set out within the plan.

Formal response:

- 1) The Chair of the Leeds Domestic Violence Strategy Group is a member of the Children’s Trust Board. The Trust Board is clear on how tackling domestic violence can have significant impacts on achieving the three main obsessions within the plan. Working with the Chair of the Trust Board and the Director of Children’s Services, the Chair will continue to ensure that the Children and Young People Plan has a clear focus on tackling abuse and violence.
- 2) Strong links exist between the Safer Leeds Executive, the Leeds Adult Safeguarding Board and the Leeds Safeguarding Children Board. Key documents such as the Children and Young People’s Plan will be presented at all three Boards.
- 3) The Domestic Violence Team were involved in the development of the Think Family Protocol and are consulted when the Children and Young People’s Plan is revised.

Additional response of the Director of Children’s Services:

The behaviour of adults is recognised by the Leeds Children’s Trust Board as the most significant contributory factor leading to children becoming looked after and subject to a child protection plan.

Domestic violence has been identified as an issue in over 50% of cases where children under 5 become looked after.

The Leeds Children and Young People’s Plan is revised.

Current position:

There continues to be a strong recognition that Domestic Violence is a key issue impacting on the lives of children.

The Children and Young People’s Plan 2015-19 is currently being drafted for consideration be Executive Board and full Council. The draft plan recognises the importance of the role and behaviour of adults; particularly, where domestic violence, substance misuse, learning disability and mental health impact on children, young people and their parents and families.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That existing communication mechanisms linked to schools are maximised to promote the importance of tackling domestic violence and abuse and sharing good practice.

Recommendation 22

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Director of Children’s Services to ensure that existing communication mechanisms linked to schools are maximised to promote the importance of tackling domestic violence and abuse and sharing good practice. Such mechanisms should include the Leeds Education Hub website and the 4-Heads peer support model.

Formal response:

- 1) The Chair of the Leeds Domestic Violence Strategy Group will continue work with the Director of Children’s Services and the Deputy Director with responsibility for education to ensure that existing communication mechanisms are maximised. This includes greater working with the Youth Council to ensure the voice of the child and young person is heard in relation to how the impact of domestic violence and abuse is understood in a school setting.
- 2) See response to recommendation 20 re. cluster work

Additional response of the Director of Children’s Services:

The Director of Children’s Services will ensure that the relevant training and information for practitioners in schools is provided, to assist them to effectively identify, support, protect and undertake direct work with children, young people at risk of, or experiencing honour based violence through :

- Developing a ‘light bite’ awareness raising session for school professionals to access.
- A preventative curriculum resources page on Leeds Education Hub for PSCHE and designated lead officers, with practical resources for schools.
- Making sure that schools complete and disseminate DV policies.
- Working with the LSCB, devise and develop an Honour Based Violence Policy for all professionals.
- Using the existing communication mechanisms, particularly designated lead officers, to raise the profile of domestic violence and abuse and promote existing good practice amongst schools and clusters.

Current position:

In addition to the above, the Chair of the Leeds Domestic Violence Strategy Group will attend the Headteachers forum and governors training to talk specifically about Domestic Violence.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That there is a clear mechanism in place to ensure that schools across the city are informed immediately of any incidences/referrals associated with a pupil so that they can respond appropriately and sensitively to the needs of that child and also to family members.

Recommendation 23

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Director of Children’s Services and the Leeds Divisional Commander to ensure that there continues to be commitment from all key partners towards the development of ‘Operation Encompass’ within Leeds.

Formal response:

The Chair of the Leeds Domestic Violence Strategy Group will work closely with the Director of Children’s Services and the Leeds Divisional Commander to monitor progress with respect to ‘Operation Encompass’ and report back to the Leeds Domestic Violence Strategy Group.

Additional response of the Director of Children’s Services:

The Chair of the Leeds Domestic Violence Strategy Group, the Director of Children’s Services and the Divisional Commander will work to ensure the principles of ‘Operation Encompass’ are explored, understood and developed in Leeds. The detail of exactly how this will take place will be determined over the next few months.

Current position:

Work to develop and implement a process to inform schools of police attendance at an incident of domestic violence connected to one of their pupils (as developed in Operation Encompass) is being taking forward as part of the of the Leeds Safeguarding Partnership (LSP). It is envisaged that the process for notifications will be undertaken as part of the operational delivery of the LSP.

A working group has been established; whose membership includes CSWS, Police Educational Safeguarding, Integrated Process Team and Families First. This group is scoping out the approach and reviewing areas of good practice. Merseyside has recently implemented Operation Encompass and the working group will be looking at lessons learnt around their implementation. Along with key colleagues in Education the group will be develop proposals to implement a Leeds model.

Early learning from a similar scheme in Merseyside indicates that the timescales for scoping through to implementation was approximately six months. A significant issue that they had to address was workforce development within schools and as part of the scoping there will be a need to assess where there may be gaps in knowledge and confidence in adopting a protocol. This assessment has already taken place in some clusters and there may be an opportunity to pilot the protocol in these areas and adopt an incremental approach to implementation.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That Leeds has developed a sustainable approach towards effective management and engagement of perpetrators of domestic violence and abuse.

Recommendation 24

That the Chair of the Leeds Domestic Violence Strategy Group ensures that work is undertaken immediately to develop a Leeds model aimed at providing a more sustainable approach towards effective management and engagement of perpetrators of domestic violence and abuse.

Formal response:

- 1) The Caring Dads programme is currently being piloted across 3 areas with a total of 30 men signed up to a 17 week group programme. Caring Dads is a parenting programme which seeks to improve relationships between men and their children and reduce abuse to partners.
- 2) The requirements for perpetrator services in Leeds will be confirmed as part of the review of commissioned services. It is estimated that this will commence within the next two years.
- 3) An interim solution is currently being developed for perpetrators who are not fathers to ensure that there are a range of responses to perpetrators in Leeds.

Current position:

- 1) Agreements have been reached to continue the Caring Dads programme. In order to make the programme more sustainable Safer Leeds are in the process of obtaining a licence to enable them to deliver the training programme for group facilitators. Increasing the number of accredited facilitators will mean that a minimum of six programmes can be delivered per year. Each programme is 17 weeks in duration.

Alongside Caring Dads bespoke responses are being developed for BME perpetrators of domestic violence and those whose first language is not English. This will include one to one sessions.

The Youth Offending Service are continuing the delivery of PACT (Parents and Children together) to respond to adolescent to parent violence. 48 PACT facilitators have been trained to be able to deliver the programme or one to one work.

- 2) A project team has been established to undertake the review of domestic violence services. This will include responses to perpetrators. The terms of reference and programme timetable for the review are currently being developed.
- 3) Work is ongoing with the Office of the Police and Crime Commissioner and partners across West Yorkshire to develop a West Yorkshire perpetrator programme. This is likely to deliver a voluntary six week early help intervention for perpetrators who have come to the attention of the police but are not subject to statutory interventions. The details of how this programme will be delivered will be confirmed shortly.
- 4) The Safer Leeds Executive agreed to extend the remit of the Drug Intervention Programme and the Integrated Offender Management Programme (DIP and IOM) to

include developing offender management responses to domestic violence. Work is ongoing to agree selection criteria, a tactical toolkit and the multi- agency delivery framework. The development of these partnership responses will be led by the Reducing Re-offending Strategic Group on behalf of Safer Leeds.

A commissioning review of DIP and IOM services has started. Tackling domestic violence and abuse will be incorporated as a key element in the new service specification.

- 5) An Assertive Engagement (Sanctions) Framework has been developed to support work with perpetrators or instigators of violence. This is a toolkit for use by practitioners or by case conferences and provides details of a range of sanctions that might be used to manage risks to victims and engage with perpetrators. This will be piloted through the MARAC arrangements and rolled out through training and briefing sessions.
- 6) Work continues to explore the opportunities to work with other partners such as Leeds Rhinos and support providers to compliment perpetrator programmes.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That the effectiveness of local domestic violence perpetrator services and programmes can be clearly demonstrated through robust evaluation processes.

Recommendation 25

That the Chair of the Leeds Domestic Violence Strategy Group ensures that work is undertaken immediately with existing providers of domestic violence perpetrator services and programmes in developing a robust evaluation process aimed at assisting service providers to demonstrate the effectiveness of future programmes.

That particular progress surrounding such work is brought back to Scrutiny for consideration in September 2014.

Formal response:

- 1) Caring Dads will be evaluated externally by Leeds University. This will involve analysis of police call outs along with questionnaires and interviews with perpetrators, victims, Social Workers, the Caring Dads facilitator and Victims' Support Workers. The team are also considering how they can include the voices of children. This approach to evaluation can be replicated on other perpetrator schemes if it is considered to be robust and provide the evidence required.
- 2) Any new perpetrator service that is delivered or commissioned by the Council will include the requirement to achieve outcomes and key performance indicators

Current position:

- 1) A Caring Dads evaluation has been completed by Leeds Beckett University based on the first three programmes, each of which ran over 17 weeks. The evaluation is very promising. One of the key findings from the report was that 'all the men who had been through Caring Dads programme and took part in the evaluation reported improvements in their aggressive responses to the people with whom they interact.' Feedback from the partners of the men taking part in Caring Dads was equally positive, with one partner stating 'he is more loving and patient. He helps out more and helps taking the children to, and bringing them home from school'. Safer Leeds are seeking continued funding with a view to continuing Caring Dads and increasing the numbers of men who are accessing this programme.

See Caring Dads evaluation, for full report

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That there is greater awareness of, and a multi-agency response to, adolescent to parent abuse in Leeds.

Recommendation 26

That the Chair of the Leeds Domestic Violence Strategy Group leads on undertaking work to ensure the following:

- (i) That local and national intelligence surrounding the risks posed by adolescent to parent violence is widely disseminated to increase greater awareness of this growing area of concern and galvanise action in tackling this problem.
- (ii) That the lessons arising from the Parents and Children Together (PACT) programme are used to inform the provision of future services in providing a multi-agency response to adolescent to parent abuse in Leeds.

Formal response:

- 1) The Domestic Violence Team and the Youth Offending Service co-deliver a course to practitioners to increase understanding of adolescent to parent abuse including risks. This will continue to be delivered.
- 2) An Operational Manager from the Youth Offending Service delivered a presentation on domestic violence in teenage intimate relationships to a range of partners at the Domestic Violence Strategy Group in April 2014. She also talked about adolescent to parent abuse.
- 3) The Youth Offending Service co-hosted a child to parent abuse conference with Leeds University on Tuesday 15th July 2014 with speakers from the youth justice board, academia and practice. Leeds PACT presented an item and the PACT parent mentor who attended the first PACT programme and who has co-facilitated the latest programme spoke at the conference. The Youth Offending Service will continue to seek out similar opportunities.
- 4) The PACT programme, which responds to adolescent to parent abuse, is currently being delivered to adolescent boys and their mothers. The evaluation of the first programme has been produced and is being used to inform future programmes. The evaluation is scheduled to be presented to the Domestic Violence Programme Board in September 2014.

Additional response of the Director of Children's Services:

(i) The Director of Children's Services will ensure that Leeds YOS leads on this area of work through raising awareness in Leeds across all partners. The service will monitor and report on take up of:

- A one day awareness raising course on adolescent to parent violence with Leeds domestic violence unit, piloted as part of the City council's domestic violence training for the workforce in Leeds.
- A 2 day training programme to support practitioners in this area across a range of multi-agency teams.

The Leeds YOS has been asked to present at the Leeds domestic violence strategy

meeting to facilitate discussion with a view to highlighting further actions that need to be undertaken in Leeds.

(ii) The Director of Children's Services will ensure that the learning from the PACT programme informs future planning through:

Disseminating the findings from the evaluation of the programme, particularly the impact on parents.

Working in partnership with Leeds University to identify how to evaluate the programme from an academic perspective.

To host the YJB launch of guidance for local areas on adolescent to parent violence early next year. This will hopefully also provide the opportunity to continue local conversations about how we take the work forward in Leeds.

To disseminate a new model of working with domestic violence in Leeds around adolescent to parent abuse. The challenges identified are:

- Ensuring all services who work/come into contact with children and families understand and have a shared approach to tackling adolescent to parent violence-ideally a shared protocol.
- Meeting the significant demand for the programme.
- Improving the first response to this issue so families are identified and appropriate support identified.

Current position:

The domestic violence unit and Leeds Youth Offending Service (YOS) have delivered 2 awareness raising courses to 28 staff. The training package has been finalised and more courses will be scheduled this year. It is intended to continue to facilitate them in partnership.

The 2 day PACT training course has been delivered 3 times to 48 staff from a range of agencies across the City. It is scheduled to run again in February 2015. It has been opened up to staff from other authorities who want to implement a programme in their areas.

In addition to the conference co-hosted at Leeds University, Leeds YOS presented at a similar conference in Wakefield in September 2014. The lead manager has also been invited to a meeting with Respect, who set the standards for domestic violence work, in February 2016 to consider a set of standards to apply to work on adolescent to parent violence.

The PACT programme has received 190 referrals/enquiries in a 16 month period. The majority of referrals are coming from Children's Social Work Services (CSWS), clusters, Signpost and YOS. The safeguarding team based at Westgate estimate 30 cases a week where the child is the aggressor in the family, which is a significant number. PACT will take direct referrals from Westgate.

The programme has now run 3 times, with a 4th scheduled for the end of February. In total 28 mums have completed the programme and 14 boys. There have been a number of boys and girls who have completed the programme on an individual basis. The numbers are not known. There are a number of promising outcomes: Parental confidence is increased leading to a change in parenting behaviours; violent behaviour reduces and in some cases

stops; there is a reduction in other abusive behaviours and some young people have improved school attendance.

We will continue to review this model of working and alongside reviews of other perpetrator programmes with potential for working within geographical locations/wedges.

There are two major changes for the next PACT group: we will be piloting putting girls on the group programme alongside boys and we will be working in partnership with Leeds Rhinos who will be hosting the programme at their ground. We anticipate this will be a significant factor to help us engage the young people. We now have 3 parents who have completed PACT, joining the PACT team and helping us to deliver the programme as parent mentors. This has really strengthened our work with parents.

PACT will continue to be part of an overall strategy addressing perpetrators of Domestic Violence and will pick up those that may not fall into existing programmes.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That the Domestic Violence Disclosure Scheme is utilised and monitored effectively within Leeds.

Recommendation 27

That the Chair of the Leeds Domestic Violence Strategy Group works with the Leeds Divisional Commander to monitor the effective use of the Domestic Violence Disclosure Scheme in Leeds.

Formal response:

The Head of Localities and Safeguarding, Community Safety chairs the MARAC meetings and the effective use of the Domestic Violence Disclosure Scheme will be reviewed at the MARAC Strategic Group. Progress and any issues will be reported back to the Chair of the Leeds Domestic Violence Strategy Group.

Current position:

Leeds has an established Claire's Law Panel which meets on a monthly basis to discuss all domestic violence disclosure requests. Generally, the disclosure scheme is working well, both in terms of individuals requesting information about new partners (right to ask), as well as MARAC deciding we have a duty to inform women under 'right to know' where a partner has a history of DV. On average 3-4 referrals a month are discussed at the Claire's law panel, and there is good representation from agencies.

The Claire's Law panels started in Feb 2014 and of the 34 applications we've received, we've made 26 disclosures to date. (see below for breakdown):

Number of Clare's Law applications under Right to Ask – 22
Number of Clare's Law applications under Right to Know – 12
Number of Disclosures made to Potential Victims – 26

The governance arrangements for the Domestic violence Disclosure Scheme sit within MARAC therefore, the MARAC Operating protocol has been updated to reflect this.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That all local head teachers and governing bodies understand the significant impact that targeted prevention programmes based around respect and conflict resolution can have in helping future generations to understand and develop healthier relationships.

Recommendation 28

That the Chair of the Leeds Domestic Violence Strategy Group works closely with the Chair of the Leeds Children’s Trust Board and Director of Children’s Services to raise greater awareness amongst local head teachers and governing bodies of the significant impact that targeted prevention programmes based around respect and conflict resolution, whether delivered through PSHE and/or SRE, can have in helping future generations to understand and develop healthier relationships.

Formal response:

- 1) An aspect of the work currently being piloted with cluster partnerships is talking about how to promote healthy relationships amongst students. Restorative practice is one of the models promoted as part of a menu of options to foster healthy relationships.
- 2) See response to question 20 for details of work with cluster partnerships

Additional response of the Director of Children’s Services:

The Director of Children’s Services will monitor and report on take up of training for school staff, head teachers, designated safeguarding leads and governors on the importance of the preventative curriculum in relation to domestic violence. In relation to:

- The **Primary PSHE Scheme of work and Secondary PSHE schemes of work** including units on a spiralling curriculum on relationships, which includes the wider Sex and Relationship Education.
- A new training programme -‘**Is this Love? Healthy relationships and young people**’ (http://www.schoolwellbeing.co.uk/training_courses/58) which provides an insight into the issue of abuse within teenage relationships including the current government campaign tackling the issue, explores OFSTED requirements in relation to safeguarding and pupil health and wellbeing, consider ways in which to educate and embed key learning into the PSHE curriculum through interactive activities.
- The jointly facilitated ‘**The Challenge! How to deliver CSE, Pornography and Teenage Domestic Abuse**’ (including FGM and forced marriages) co facilitated with the Domestic Violence Unit and Education and Early Years safeguarding team, on how schools can best join up their delivery and resource bank to support the teaching and learning about positive healthy relationships and young people as a whole.
- The take up of **classroom based sessions to Primary schools** which includes activities adapted from a range of quality resources; beginning to explore the issue of acceptable behaviour within relationships. With the aim that pupils will be able to

identify positive qualities within a relationship, recognise acceptable/unacceptable behaviours, identify sources of support

- The take up of **classroom based sessions to Secondary schools** which uses Bristol's Safer Partnership resource 'Spiralling' to explore the concept of an 'unhealthy' relationship and enables young people to gain an understanding of behaviours which are controlling and abusive. With the aim the pupils will be able to recognise the early warning signs of an abusive relationship, define behaviours which are controlling and abusive, identify sources of support for someone who is involved in an abusive relationship.

Current position:

Work outlined above is ongoing. In addition we have identified that the Governor Training programme would benefit from more training around Domestic Violence.

A monitoring report will be prepared towards the end of the current academic year to allow us to identify the lessons we have learnt to date, and how well conflict resolution and wider restorative approaches are being used across the learning community. There are proposals to roll out restorative practice training across the children's services workforce so that in the longer term a "restorative conversation" is the default option.

See also latest position recommendation 20 for position regarding implementation of a Domestic Violence Quality Mark for clusters.

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Desired Outcome – That all local head teachers and governing bodies understand the significant added value to be gained through embedding restorative practices in schools and feel supported in taking this forward within their own school.

Recommendation 29

That the Chair of the Leeds Children’s Trust Board and the Director of Children’s Services ensures that further work is undertaken immediately to raise greater awareness amongst local head teachers and governing bodies of the significant added value to be gained through embedding restorative practices by citing existing good practices. Linked to this, assistance should be given to schools in taking forward this approach.

Formal response:

The Chair of the Leeds Trust Board and the Director of Children’s Services will ensure that the Partner Headteachers and the Governors Support Service develop and implement a training plan for restorative practice. This will be introduced to all schools and learning settings. This area of work will underpin the leadership and management strand of the Leeds for Learning programme.

Current position:

The re-launch of the Think Family Work Family protocol and practitioner guidance incorporated Domestic Violence, which has been reflected within the newly devised Think Family, Work Family training which has been available since April 2014. It is also covered within the Think Family, Work Family Light Bite session. The Safer Leeds DV team are also providing a DHR Light Bite within those sessions.

The restorative awareness sessions were offered to all governors in May 2013. The LCSB light bite sessions were confirmed as being suitable for governors and were sent out to all governors this month.

There are proposals to roll out restorative practice training across the whole of the children’s services workforce so that in the longer term a “restorative conversation” is the default option. The project plan and funding for the work programme is in place, and implementation will commence in the post Ofsted inspection period. Some work in schools and learning settings has already taken place. Progress in these areas will be included in a review of training to be undertaken towards the end of this academic year.

See also latest position recommendation 20 for position regarding implementation of a Domestic Violence Quality Mark for clusters

Position Status (categories 1 – 6) *This is to be formally agreed by the Scrutiny Board*

Report of Head of Scrutiny and Member Development

Report to Safer and Stronger Communities Scrutiny Board

Date: 16 February 2015

Subject: Migration Update

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Background

1. This Scrutiny Board requested an update on Migration. Members were particularly interested in the general position regarding migration in the city and the many positives that derive from migration and migrant communities.
2. The requested report was unavailable at the time of agenda despatch but will be circulated to Members prior to the meeting.

Recommendations

3. Members are asked to note that the requested report will be made available prior to the Board's meeting:

Background papers¹

4. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of Head of Scrutiny and Member Development

Report to Safer and Stronger Communities Scrutiny Board

Date: 16 February 2015

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Purpose of this report

1. The Scrutiny Board's work schedule is attached as appendix 1. The work schedule has been provisionally completed pending on-going discussions with the Board. The work schedule will be subject to change throughout the municipal year.
2. Also attached as appendix 2 are the minutes of Executive Board on 17th December 2014.

Recommendations

3. Members are asked to:
 - a) Consider the Board's work schedule and make amendments as appropriate.
 - b) Note the Executive Board minutes

Background papers¹

4. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2014/2015 Municipal Year

Area of review	Schedule of meetings/visits during 2014/15		
	June	July	August
<i>The role of Police Community Support Officers linked to new integrated partnership working models</i>			Scoping terms of reference WG 4/08/14 @ 9 am
<i>Understanding safeguarding issues linked to migration</i>			
<i>Area based delegations to Community Committees</i>			
<i>Waste Management Strategy</i>			
<i>Recycling – determining options for non-AWC areas and areas of low participation.</i>			
Briefings		Community Committees Update SB 28/07/14 @ 10 am	
Crime and Disorder Committee work.	Crime and Disorder Scrutiny in Leeds SB 30/06/14 @ 10 am	Refreshed West Yorkshire Police and Crime Plan and draft Safer Leeds Strategy 2014/15 SB 28/07/14 @ 10 am	
Recommendation Tracking			
Performance Monitoring		Quarter 4 performance report SB 28/07/14 @ 10 am	

Key: SB – Scrutiny Board (Safer and Stronger Communities) Meeting

WG – Working Group Meeting

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2014/2015 Municipal Year

Area of review	Schedule of meetings/visits during 2014/15		
	September	October	November
<i>The role of Police Community Support Officers linked to new integrated partnership working models</i>	Agree Terms of Reference SB 15/09/14 @ 10 am	Session 1 of the inquiry WG 28/10/14 @ 1.30 pm	Session 2 of the inquiry WG 11/11/14 @ 1 pm Session 3 of the inquiry Site visit - 20/11/14
<i>Area based delegations to Community Committees</i>	Scoping and agreeing terms of reference WG 1/9/14 @ 11.30 am SB 15/09/14 @ 10 am	Session 1 of the inquiry WG 22/10/14 @ 11.30 am	
<i>Integrated Waste Strategy</i>	Scoping terms of reference WG 16/09/14 @ 11 am	Agreeing terms of reference SB 13/10/14 @ 10 am	Session 1 of the inquiry WG 25/11/14 @ 9.30 am
<i>Recycling – determining options for non-AWC areas.</i>	Scoping terms of reference WG 16/09/14 @ 11 am	Agreeing terms of reference SB 13/10/14 @ 10 am	Session 1 of the inquiry WG 25/11/14 @ 11.40 am
Peckfield Landfill Site		Scoping terms of reference WG 06/10/14 @ 12 pm SB 13/10/14 @ 10 am	Agreeing terms of reference SB 10/11/14 Session 1 of the inquiry WG 17/11/14
Briefings	Request for Scrutiny – Peckfield Landfill site SB 16/09/14 @ 10 am		
Crime and Disorder Committee work.			
Recommendation Tracking	Inquiry into Tackling Domestic Violence – formal response SB 15/09/14 @ 10 am	Tackling Illegal Money Lending SB 13/10/14 @ 10 am	Fuel Poverty 10/11/14 @ 10 am Grounds Maintenance 10/11/14 @ 10 am
Performance Monitoring	Quarter 1 performance report SB 15/09/14 @ 10 am	Best Council Plan ‘Scorecard’ SB 13/10/14 @ 10 am	

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Key: SB – Scrutiny Board (Safer and Stronger Communities) Meeting

WG – Working Group Meeting

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2014/2015 Municipal Year

Area of review	Schedule of meetings/visits during 2014/15		
	December	January	February
<i>The role of Police Community Support Officers linked to new integrated partnership working models</i>		Session 4 - tbc	Session 5 - tbc
<i>Understanding safeguarding issues linked to migration</i>		Overview of key issues SB 28/01/15 @ 10 am	First session report
<i>Area based delegations to Community Committees</i>	Session 2 of the inquiry WG – 10/12/14 @ 9.30 am	Session 3 - tbc	Session 4 - tbc
<i>Integrated Waste Strategy</i>	Session 2 of the inquiry WG 12/12/14 @ 11.30 am	Session 3 – tbc	Session 4 - tbc
<i>Recycling – determining options for non-AWC areas.</i>	Session 2 of the inquiry WG 12/12/14 @ 10 am	Session 3 – tbc	Session 4 - tbc
Peckfield Landfill Site	Session 2 (part a) of the inquiry Site visits – 15/12/14	Session 2 (part b) of the inquiry – tbc	Session 3 - tbc
Briefings	Financial Health Monitoring Update SB 08/12/14 @ 10 am	2015/16 initial budget proposals WG 7/01/15 @ 1.30 pm SB 28/01/15 @ 10 am	
Crime and Disorder Committee work.			
Recommendation Tracking	Parish and Town Councils SB 08/12/14 @ 10 am		Inquiry into Tackling Domestic Violence
Performance Monitoring	Quarterly performance report SB 08/12/14 @ 10 am		

Key: SB – Scrutiny Board (Safer and Stronger Communities) Meeting

WG – Working Group Meeting

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2014/2015 Municipal Year

Area of review	Schedule of meetings/visits during 2014/15		
	March	April	May
<i>The role of Police Community Support Officers linked to new integrated partnership working models</i>			
<i>Area based delegations to Community Committees</i>			
<i>Integrated Waste Strategy</i>			
<i>Recycling – determining options for non-AWC areas and areas of low participation.</i>			
Assessment of the Strategic Partnerships	To undertake an annual assessment of the relevant Partnership Boards SB 16/03/15 @ 10 am		
Briefings			
Crime and Disorder Committee work.			
Recommendation Tracking		Loan Sharks	
Performance Monitoring	Quarterly performance report SB 16/03/15 @ 10 am		

EXECUTIVE BOARD

WEDNESDAY, 17TH DECEMBER, 2014

PRESENT: Councillor K Wakefield in the Chair

Councillors S Golton, J Blake, M Dobson,
P Gruen, R Lewis, L Mulherin, A Ogilvie
and L Yeadon

SUBSTITUTE MEMBER: Councillor J Procter

121 Substitute Member

Under the terms of Executive and Decision Making Procedure Rule 3.1.6, Councillor J Procter was invited to attend the meeting on behalf of Councillor A Carter.

122 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 1 and Plan 1 to the report entitled, 'East Leeds Extension: Acquisition of Land between Wetherby Road and York Road', referred to in Minute No. 134 are designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained within the appendix and plan relates to the financial or business affairs of a particular person, and of the Council. This information is not publicly available from the statutory registers of information kept in respect of certain companies and charities. It is considered that since this information was obtained through initial one to one discussions for the acquisition of the property/land then it is not in the public interest to disclose this information at this point in time.

Also, it is considered that the release of such information would or would be likely to prejudice the Council's commercial interests in relation to other similar transactions in that prospective purchasers of other similar properties would have access to information about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be publicly available from the Land Registry following completion of this transaction and

Draft minutes to be approved at the meeting
to be held on Wednesday, 11th February, 2015

consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.

- (b) Appendix 1 to the report entitled, 'Design and Cost Report for Playing Pitches and Land at Woodhall Lane, Pudsey', referred to in Minute No. 136 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained within the appendix and plan relates to the financial or business affairs of a particular person, and of the Council. This information is not publicly available from the statutory registers of information kept in relation to certain companies and charities. It is considered that since this information was obtained through one to one negotiations for the purchase of the land/property referred to then it is not in the public interest to disclose this information at this point in time. Also the release of such information would or would be likely to prejudice the Council's commercial interests in relation to and undermine its attempts to acquire by agreement similar properties in the locality in that owners of other similar properties would be aware about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be available from the Land Registry following completion of the purchase and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.

123 Declaration of Disclosable Pecuniary Interests

There were no declarations of Disclosable Pecuniary Interests made during the meeting.

124 Minutes

RESOLVED – That the minutes of the meeting held on 19th November 2014 be approved as a correct record.

DIGITAL AND CREATIVE TECHNOLOGIES, CULTURE AND SKILLS

125 Smart Cities: Delivering a Sustainable City in the Digital Age

The Deputy Chief Executive submitted a report providing details on the drivers for a Smart Cities approach for Leeds and which recommended a particular strategic approach towards its delivery. In addition, the report also provided an update on what had been delivered to date through temporary and loose arrangements in what has been a "prototype" year. Finally, the report detailed where the Council aimed to be and the main issues to be resolved, whilst also providing practical recommendations in terms of progressing from the current position, including the formalising of a Smart Cities Team.

Responding to an enquiry, emphasis was placed upon the need to ensure that the relevant expertise located throughout the city was fully engaged in the delivery of the Smart Cities approach and how the benefits from the proposed

Capital Innovation Fund could be maximised. As such, acknowledging the consultation events which had already taken place, it was suggested that moving forward, a panel incorporating the relevant expertise could be established as part of the associated engagement process, with a follow up report being submitted to the Board in the next six months on the involvement of the digital community in this area.

Members highlighted how Leeds continued to lead nationally on the development of smart methods in the field of health and wellbeing, the importance of working with schools and young people on this agenda and emphasised the significant opportunities which existed in areas such as future economic growth and job creation.

RESOLVED –

- (a) That the Smart Cities approach and direction as detailed within the submitted report be endorsed;
- (b) That the formalising of the Smart City Team from existing resources under the leadership of the Chief Information Officer, be supported;
- (c) That support be given to the creation of a Capital Innovation Fund of £150,000 which can be used to support “Civic Enterprise” type prototypes as a basis for informing wider business cases, with spending against this fund to be recommended by the Smart Cities lead and associated sign off from Chief Information Officer and the Executive Member for Digital and Creative Technologies, Culture and Skills;
- (d) That the direction to all managers and services to commit to making all non-person sensitive data open and published on the Leeds Data Mill, be supported;
- (e) That a follow up report be submitted to the Board in the next six months on the involvement of the digital community in this area.

HEALTH AND WELLBEING

126 Building a 'Mentally Healthy' Leeds

The Director of Public Health and the Director of City Development submitted a joint report outlining the learning and outputs which had arisen from the 'Mentally Healthy City' event held in June 2014. The report helped to place such outputs into the context of wider ongoing work around health and strategic planning which was currently being undertaken within Leeds, whilst the report also made recommendations for further crosscutting work which could be undertaken in order to promote wellbeing across a growing city.

The Board welcomed the fact that the report highlighted and prompted discussion on the issue of mental health. In addition, Members emphasised the vital role of Ward Councillors in progressing the 'Mentally Healthy' Leeds initiative in their respective areas and reiterated the need to ensure that associated community infrastructure accompanied future housing growth in the city.

Responding to an enquiry, Members received information on the practical elements of this initiative, and how it would impact upon the planning process for example.

RESOLVED –

- (a) That the positive outputs and ideas arising from the ‘Mentally Healthy City’ workshop, held with cross city partners in June 2014, be recognised and supported;
- (b) That the extensive work currently taking place to integrate health and wellbeing considerations into future planning for the built environment and housing, be recognised and supported;
- (c) That the benefits identified by this conference of Public Health and planning colleagues, applying a cross-cutting approach to issues in breakthrough projects (such as housing growth, making the City a good place to grow old, and reshaping health and social care), and building on the process of consultation and engagement, as outlined within the submitted report, be recognised and supported.

FINANCE AND INEQUALITY

127 Financial Health Monitoring 2014/15 - Month 7

The Deputy Chief Executive submitted a report presenting the Council’s projected financial position for 2014/2015 after seven months of the financial year. In addition, the report also highlighted the key issues impacting upon the overall achievement of the budget for the current year and provided details on the measures which had been established to reduce the current level of overspend.

RESOLVED – That the projected financial position of the authority after seven months of 2014/2015, be noted.

128 Initial Budget Proposals for 2015/16

The Deputy Chief Executive submitted a report which sought approval of the Council’s initial budget proposals for 2015/2016, as detailed within the submitted paper, and also which sought agreement for those proposals to be submitted to Scrutiny and used as a basis for wider consultation with stakeholders.

In presenting the submitted report, the Deputy Chief Executive informed the Board that to date, confirmation of the 2015/16 Local Government finance settlement and also the 2015/16 Council Tax referendum ceiling was still to be received. As part of the development of the proposals, it was also noted that further work would continue to ensure that the proposals were robust, whilst work would also be undertaken with a view to strengthening the Council’s level of financial reserves.

The Board considered the cumulative impact upon the Council arising from the challenging funding reductions it had faced since 2010, with tribute being paid to the key role played by Council employees for their continued efforts throughout this period.

RESOLVED – That the submitted report be approved as the initial budget proposals and for such proposals to be submitted to Scrutiny for consideration and also be used as a basis for wider consultation with stakeholders.

(In accordance with the Council's Budget and Policy Framework Procedure Rules, decisions as to the Council's budget are reserved to full Council. As such, the resolution above is not subject to call in, as the budget is a matter that will ultimately be determined by full Council, and the submitted report is in compliance with the relevant Procedure Rules as to the publication of initial budget proposals two months prior to adoption).

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the decisions referred to within this minute. Also, in relation to such matters, as Councillor J Procter was in attendance as a non-voting Member, he drew the Board's attention to the fact that if he were able to, he would abstain from voting on the decisions referred to within this minute)

129 Local Welfare Support Scheme (LWSS) 2015/16

Further to Minute No. 199, 5th March 2014, the Assistant Chief Executive (Citizens and Communities) submitted a report which presented proposals for a Local Welfare Support Scheme from April 2015 and which detailed how the scheme could continue in order to support the Citizens@Leeds approach to tackling poverty and deprivation.

The Board noted that the proposals detailed within the submitted report were based upon there being no Government funding allocated for 2015/16. However, it was highlighted that a Government announcement following a review of local welfare provision funding for 2015/16 was expected imminently, and that should any Government funding be announced, an updated scheme would be developed based upon a minimum budget of £800k or an amount higher than this figure, should specific Government funding be forthcoming which was greater than £800k.

RESOLVED –

- (a) That the development of a scheme based on the outline scheme proposals for emergency provision for 2015/16, as set out within the submitted report, be approved subject to the approval of funding;
- (b) That it be noted that the Chief Officer (Welfare and Benefits) will be responsible for the implementation of an approved scheme.

130 Consultation Outcomes on the Local Council Tax Support Scheme 2015/16

Further to Minute No. 50, 16th July 2014, the Assistant Chief Executive (Citizens and Communities) submitted a report outlining a number of options for a 2015/2016 local Council Tax Support Scheme which reflected both the consultation feedback obtained and also the budget position facing the Council. In addition, the report also invited the Board to consider making a

recommendation to Council to adopt such a scheme prior to 31st January 2015.

RESOLVED –

- (a) That the information detailed within the submitted report be noted, and that full Council be recommended to adopt a Local Council Tax Support Scheme that:-
- (i) Continues with the scheme of protection for vulnerable groups as set out in paragraph 2.4 of the submitted report;
 - (ii) Continues the current local scheme of disregarding in full Armed Forces Compensation Payments;
 - (iii) Continues to provide a budget of £49.6m, which is the same budget as provided in 2013/14 and 2014/15;
 - (iv) Reduces from 26% to 25% the amount of Council Tax due from non-protected working age customers eligible for council tax support, and;
 - (v) Introduces new arrangements for non-protected job seekers that requires after a period of 6 months that they take up additional support to help people them into work in order to continue to receive Council Tax Support.
- (b) That support be given to the proposal that a proportion of any Scheme underspend in 2015/16 should be re-invested in activity to support people into work in order to support the successful implementation of this new initiative;
- (c) That should full Council support the adoption of the proposed scheme, it be noted that the decision will be implemented by the Assistant Chief Executive (Citizens and Communities) and will take effect from 1 April 2015. Implementation will commence in the first week of March 2015 as part of the annual billing process in order for the new Scheme to be effective from 1 April 2015.

131 Calverley Workhouse Allotment Charity

The City Solicitor submitted a report which sought approval to a modification of the purposes of the 'Calverley Charity – The Workhouse Allotment', so as to enable the charity to be of more use to the residents of Calverley. The report also sought approval in principle to dispose of part of the land owned by the 'Calverley Charity – The Workhouse Allotment', with the proceeds of the sale becoming part of the charity's funds for use in the delivery of the modified purposes of the charity, including the construction of a playground on land retained by the charity.

RESOLVED –

- (a) That the contents of the submitted report be noted, and on being satisfied that it is expedient in the interests of the charity for the purposes to be modified, approval be given to the trusts of the charity being modified by replacing the existing purposes of the charity (the prevention or relief of poverty of residents of the former Manor of Calverley) with the new purposes of preventing or relieving need or hardship of persons living within the former Manor of Calverley. Given

this resolution, the City Solicitor be requested to notify the Charity Commission of the resolution within fourteen days.

- (b) That in principle approval be given to the disposal of the charity's land at Dawson's Corner and retaining sufficient land in order to construct a playground, subject to the necessary consultation with the local community and to a report setting out the detailed proposals being submitted to Executive Board in due course. Given this resolution, the City Solicitor and the Director of City Development be requested to liaise with Ward Members as to the exact nature of the proposals and the required consultation, with a view to submitting a further report to Executive Board within the next six months.

132 Safeguarding in Taxi and Private Hire Licensing

The Assistant Chief Executive (Citizens and Communities) submitted a report which provided assurances on the robustness of the Council's existing safeguarding controls for taxi and private hire licensing. In addition, the report provided an overview of the additional measures being taken to improve safeguarding issues in Taxi and Private Hire Licensing and detailed the progress which had been made to date in this area.

In considering the report, the Board highlighted the need to ensure that a consistently robust approach towards taxi and private hire licensing was adopted across all Local Authorities via the establishment of legislation, and it was agreed that representations on such matters should be submitted to Government on behalf of the Board.

Responding to a specific enquiry regarding the checking measures already in place, it was noted that legal advice was currently being sought in relation to the options available to impose more robust procedures in Leeds for applicants newly arrived in the UK. As such, it was agreed that a further report be submitted to the Board in due course following the receipt of related legal advice, which provided further details on proposals around more robust checks, and which responded to the specific enquiries raised during this discussion.

RESOLVED –

- (a) That representations be made on behalf of Executive Board to Government about the need to establish legislation which will ensure a consistent approach towards taxi and private hire licensing, without reducing the high standards already recognised in Leeds;
- (b) That a further report be submitted to the Board in due course following the receipt of legal advice currently being sought, which provides further details on proposals around more robust checking measures for applicants newly arrived in the UK and which also responds to the specific enquiries raised during this discussion;
- (c) That the direction officers and Members of Licensing Committee are taking with regard to improvements for safeguarding in Taxi and Private Hire Licensing, be endorsed;

- (d) That it be agreed that Elected Members, MPs and senior officer references should no longer be considered as part of taxi and private licensing decision making processes.

TRANSPORT AND THE ECONOMY

133 Response to Sir David Higgins report: 'Rebalancing Britain from HS2 towards a national transport strategy'

Further to Minute No. 162, 22nd January 2014, the Director of City Development submitted a report which provided a response to Sir David Higgins' report entitled, 'Rebalancing Britain from HS2 towards a national transport strategy'. The report presented the main principles for the development of the Council's policy in relation to HS2 and HS3 and considered how the Council could realise the regeneration and economic growth benefits of enhanced connectivity.

Members highlighted the significance of the HS2 project when considering the future long term economic competitiveness of the Leeds City Region.

RESOLVED – That in noting the in principle support for HS2 provided by Executive Board on 15th February 2013, together with the Board's approval of the formal representation to the HS2 Phase Two proposed line of route consultation in January 2014, the following be approved:-

- (i) The Board welcomes the support for the Eastern leg and strategic proposition of HS2 and HS3, provided for by the Sir David Higgins report 'Rebalancing Britain from HS2 towards a national transport strategy';
- (ii) The Board agrees to the Council taking a leading role in the Sir David Higgins Leeds station working group, in order to find the optimum solution for the arrival and integration of, HS2 and HS3 into Leeds City Centre, which supports both the growth of rail through the creation of a major rail interchange in Leeds City Centre, and meets our local connectivity, place making and regeneration ambitions;
- (iii) The Board requests that officers continue to work with the West Yorkshire Combined Authority (WYCA) and district partners to develop an integrated HS2 transport connectivity package, which spreads the benefits of HS2 across the Leeds City Region;
- (iv) The Board requests that officers continue to develop a Masterplan for the area surrounding the HS2 station location, in order to inform the development of the Council's policy position that will maximise both the social, physical and economic benefits from the arrival of HS2;
- (v) The Board requests that officers continue to press HS2 Ltd and the Government on the mitigation of the line of route and to review compensation arrangements for those adversely affected by the line of route;
- (vi) The Board requests that officers work with the Local Enterprise Partnership (LEP) in order to develop a HS2 jobs and skills legacy through the City Region Skills Network;

- (vii) The Board requests that officers work in partnership with Northern City Region colleagues on the development of proposals for formalising co-operation across the North through 'Transport for the North';
- (viii) The Board requests that officers work collaboratively with HS2 Ltd and Central Government in order to develop proposals for a Council led regeneration delivery vehicle that has the appropriate funding powers and flexibilities to deliver the city's vision for HS2;
- (ix) The Board instructs the Director of City Development to co-ordinate the work as resolved above and to submit a progress report to Executive Board in 2015, outlining the progress from the Sir David Higgins Leeds Station working group, subsequent response to the Government's request for HS2 Growth Strategies, together with the Council's next steps.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the decisions referred to within this minute)

134 East Leeds Extension: acquisition of land between Wetherby Road and York Road

The Director of City Development submitted a report which recommended that the Council progressed negotiations for a land acquisition in order to enable the delivery of the Northern Quadrant (NQ) section of the East Leeds Orbital Road (ELOR) within the East Leeds Extension (ELE).

Responding to a specific enquiry, a Member received clarification on the method by which local Ward Members had been notified of the proposals detailed within the submitted report.

Following consideration of Appendix 1 and Plan 1 to the submitted report, both designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which were considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That approval be given for the Director of City Development to enter into negotiations in order to seek to agree terms for the purchase of the land interest, as defined within the exempt appendix to the submitted report, owing to it forming a strategic interest within the NQ within the ELE that will facilitate the delivery of ELOR;
- (b) That a further report be submitted from the Director of City Development to Executive Board on the terms to be provisionally agreed, at which time an injection into the Capital Programme will be requested together with a request of 'Authority to Spend' the monies for its purchase;
- (c) That it be noted that the Head of Land and Property will be responsible for the implementation of the actions, as set out within the submitted report.

(As Councillor J Procter was in attendance as a non-voting Member, he drew the Board's attention to the fact that if he were able to, he would vote against the decisions referred to within this minute)

135 Review of Inward Investment in Leeds City Region

The Director of City Development submitted a report which presented the findings from a Review of Inward Investment into Leeds City Region. Furthermore, the report sought the Board's approval of the conclusions and recommendations arising from the Review.

The Board discussed the background and context to the review being undertaken, highlighted the key role which continued to be played by inward investment within the Leeds City Region economy and in moving forward, considered the principle aims of the proposals detailed within the submitted report.

RESOLVED –

- (a) That the recommendations of the Review of Inward Investment in Leeds City Region, as set out within the Final Report of the Review, detailed in Annex 1 to the submitted report, be agreed;
- (b) That approval be given to the transfer of the Leeds and Partners inward investment, and supporting and marketing and communications functions, to be overseen by the Leeds City Region Local Enterprise Partnership (LEP), with the West Yorkshire Combined Authority being the employer of the relevant staff and the legally responsible organisation;
- (c) That the transfer of the Leeds and Partners visitor economy function to Leeds City Council, be approved;
- (d) That support be given to the proposals for considering over the longer term a future city region or cross-boundary approach towards the visitor economy, linked potentially to commissioning of Welcome to Yorkshire;
- (e) That subject to the agreement of the West and North Yorkshire Chamber of Commerce, approval be given to the winding up of Leeds and Partners as a separate organisation;
- (f) That officers be instructed to support the transition process, including dealing with the relevant legal, financial and staffing issues;
- (g) That agreement be given to put in place appropriate resources and capacity within Leeds City Council, in order to enable Leeds to work with the LEP to secure inward investment, to develop growth sectors and market and promote the city;
- (h) That it be noted that the new arrangements will be put in place by April 2015, and that the Chief Economic Development Officer will be responsible for the implementation of such matters.

136 Design and Cost Report for Playing Pitches and Land at Woodhall Lane, Pudsey

Further to Minute No. 114, 19th November 2014, the Director of City Development submitted a report providing an update on progress made for the proposed disposal of part of the site to Albion Sports. At the previous

meeting in November 2014, the Board approved the acquisition of the various playing pitches and grazing land, as identified on the appended plan to the submitted report, from Bradford University. In addition, the Board also agreed to sell the long leasehold interest of part of the site to Albion Sports Juniors Football Club. The submitted report noted that Albion Sports had subsequently withdrawn from the terms previously agreed, and it was now proposed to fund the acquisition from an alternative source, as detailed within the exempt appendix to the submitted report.

Following consideration of Appendix 1 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That it be noted that Albion Sports has subsequently withdrawn from the terms, as previously agreed;
- (b) That the funding of the acquisition, as detailed within the exempt appendix to the submitted report, be approved;
- (c) That it be noted that the necessary authority to negotiate with local football, sports clubs and local schools with regard to the terms for the use of the pitches is delegated to the Director of City Development, in accordance with Part 3 of the constitution;
- (d) That the disposal of the properties, as identified within the exempt appendix to the submitted report be approved, and that approval also be given to ring fencing their capital receipts so that they can be used for funding the acquisition of the Woodhall playing pitches;
- (e) That it be noted that the Head of Asset Management will be responsible for the implementation of such matters, with transactions to complete within six months.

CHILDREN AND FAMILIES

137 Outcomes of statutory notices to increase primary school provision in Roundhay

Further to Minute No. 64, 17th September 2014, the Director of Children's Services submitted a report which contained details of a proposal brought forward to meet the local authority's duty to ensure sufficiency of school places. The report described the outcome of a statutory notice in relation to the expansion of primary provision in Roundhay and also sought a final decision on the proposal to expand Gledhow Primary School from September 2016.

RESOLVED –

- (a) That the expansion of Gledhow Primary School, by increasing its capacity from 420 pupils to 630 pupils, and increasing the admission limit in reception from 60 to 90 from September 2016, be approved;
- (b) That it be noted that the responsible officer for the implementation of such matters is the Capacity Planning and Sufficiency Lead.

(The Council's Executive and Decision Making Procedure Rules state that a matter may be declared as being exempt from the Call In process, if it is deemed as being urgent and that any delay would seriously prejudice the Council's, or the public's interests. It has been deemed that the resolutions detailed above are exempt from Call In due the critical nature of the date by which an Executive Board decision must be made. Executive Board must make a decision within two months of the expiry of the statutory notice period, otherwise the proposal must be referred to the School Adjudicator for a final decision. The statutory notice period closed on 24 October and therefore a final decision must be made by 23 December 2014, and if a decision is not made, then the additional school places required for 2016 would not be secured).

NEIGHBOURHOODS, PLANNING AND PERSONNEL

138 Holt Park District Centre Planning Statement

Further to Minute No. 49, 17th July 2013, the Director of City Development submitted a report providing a summary of the responses arising from the associated consultation exercise for the Holt Park District Centre Planning Statement, outlining the changes made to the Statement and which sought approval of the Statement. In addition, the report also sought approval to enter into discussions with Asda in order to explore the company's interest in acquiring Council owned land to enable the redevelopment of the existing Holt Park supermarket.

RESOLVED –

- (a) That the draft Planning Statement for the Holt Park District Centre, be approved.
- (b) That officers be authorised to enter into discussions with Asda in order to explore the company's interest in acquiring Council owned land to enable the redevelopment of the existing Holt Park Asda supermarket. In the event of Asda and the Council not being able to agree redevelopment proposals that achieves best consideration for the Council, then officers be requested to advertise sites C and E, as presented within the submitted report and appendices, for sale on the open market;
- (c) That the Director of City Development, in consultation with the Executive Member for Transport and the Economy, bring forward proposals for the development and disposal of the brownfield residential sites in order to identify the most appropriate use;
- (d) That it be noted that the Head of Land and Property will be responsible for the implementation of resolution (b) above, in consultation with the Executive Member for Transport and the Economy.

CLEANER, STRONGER AND SAFER COMMUNITIES

139 Low Emission Zone (LEZ) Feasibility Study

The Director of Environment and Housing, the Director of City Development and the Director of Public Health submitted a joint report presenting the background to, and the key findings arising from a study undertaken into the

feasibility of introducing a Low Emission Zone (LEZ). The study considered air quality in Leeds, the main contributors and scenarios to bring about reductions of key pollutants and the associated health and economic implications. In addition, the report also presented the initial response to the study, describing measures which were currently being taken to improve air quality and pointing to further areas where progress could be made.

Responding to a Member's enquiry, further context was provided to the Board around the short term actions proposed within the submitted report which would look to develop a strategic approach towards the improvement of air quality. Members noted the intention to submit a further report on this matter to Executive Board in the summer of 2015.

Emphasis was placed upon the need for the level of public transport emissions to be improved, and it was acknowledged that Quality Bus Contracts was one of a number of potential options available which could help improve such emission levels.

The Board highlighted how the devolution of greater powers to the Local Authority would enable the development of a truly strategic approach on such issues, and with this in mind, it was suggested that the Council's 'wider ambition' for the improvement of air quality form part of the report to be submitted to the Board in summer 2015.

RESOLVED –

- (a) That dialogue with key interest groups in the transport sector be commenced in order to agree a range of practical measures with timescales for their introduction that will bring about improvements to air quality and health. The aim being to deliver changes by dialogue where possible, but with the clear understanding that improvements could be achieved ultimately via a Low Emission Zone.
- (b) That the findings of this work be shared regionally with the other West Yorkshire Authorities and the Combined Authority in order to assist in providing a regional solution to the air quality challenge that the whole of West Yorkshire faces. In addition, it be noted that air quality is a trans-boundary issue and can only be effectively addressed across West Yorkshire by all partner authorities and organisations working together, and wherever possible it be recommended that any measures introduced reflect the regional situation rather than dealing with issues in isolation.
- (c) That the key findings of the LEZ study be used to influence future funding bids as they become available (for example the Office for Low Emission Vehicles (OLEV) Green Bus Fund);
- (d) That any future decision to introduce a Low Emission Zone be taken in the context of a wider Leeds Low Emission Strategy that is expected in 2015;
- (e) That an update report on this matter be submitted to the Board in summer 2015, which also provides further information on the Council's 'wider ambition' for the improvement of air quality.

DATE OF PUBLICATION: FRIDAY, 19TH DECEMBER 2014

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00PM, TUESDAY 6TH JANUARY 2015

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Wednesday, 7th January 2015)

Draft minutes to be approved at the meeting
to be held on Wednesday, 11th February, 2015